



URBAN HEN PERMIT APPLICATION FORM

Application Date: _____ No. of Hens (Max 4) _____

Name: _____ Phone: _____

Email: _____

Physical Address: _____

Are you the owner of Residence? Yes/ No If No add Owner Contact Information

Conditions per Bylaw: 2024:04

- The applicant resides on the property on which the Hens will be kept, the applicable fee has been paid and all required information has been provided;
- No person shall keep, harbor, train or breed any livestock, exotic pets or non-domestic animals or fowl within the Town boundaries.
- No person shall keep a rooster or keep a Hen, other than an Urban Hen for which a valid Urban Hen License has been issued.
- A person may apply to keep no more than four (4) Urban Hens by: submitting a completed application, on the form approved by the Town of Bow Island Administration and paying a license fee of **\$25.00**.
- A license may not be issued or renewed unless the applicant is the owner of the property on which the Urban Hens will be kept, or that the owner of the property has provided written consent to the application. The application must be satisfied within 6 months of the date of issuance, and subject to a final inspection. If the application has expired as of the 6 months, this application will be void.
- The land use districting of the property on which the Urban Hens will be kept allows the placement of a Coop for the keeping of Urban Hens;
- The Coop must be constructed and maintained to prevent any rodent from harboring underneath or within it or within its walls, and to prevent entrance by any other animal;
- Provide each Hen with at least 0.37 m² of interior floor area, and at least 0.92 m² of outdoor enclosure, within the Coop;
- Provide and maintain, at least one nest box per Coop and one perch per Hen, that is at least 15 cm long.



- Keep each Hen in the enclosed Coop area at all times along with keeping a food container and water container in the Coop;
- Maintain the Coop in good repair and sanitary condition, and free from vermin and noxious or offensive smells and substances;
- Store feed within a fully enclosed container; and keep manure within a fully enclosed container, and store no more than 3 cubic feet of manure at a time;
- Provide each Hen with food, water, shelter, light, ventilation, veterinary care, and opportunities for essential behaviors such as scratching, dust-bathing, and roosting, all sufficient to maintain the Hen in good health;
- Not slaughter, or attempt to euthanize, a Hen on the property, there must not be any disposal of a Hen except by delivering it to a farm, abattoir, veterinarian, or other operation that is lawfully permitted to dispose of Hens; and keep a Hen in a cage, kennel or any shelter other than a Coop.
- Sale of eggs, manure, meat and other products associated with the keeping of Hens is prohibited.
- An Urban Hen Permit is not transferable from one person to another, or from one property to another.
- A tenant must have permission by the property owner. Property owner will be contacted for any applicable information requests.
- The applicant is required to apply for a Premises Identification Number (PID), apply online at www.alberta.ca
- The applicant has reviewed Raising Chickens in Alberta, A Guide for Small Flock Owners, available at www1.agric.gov.ab.ca.

Applicant Signature & Declaration:

Consent is granted to authorize persons of the Town of Bow Island to enter the above parcel of land for purposes of investigation and enforcement related to this application.

F.O.I.P. Notification: Personal information is collected under the authority of Section 33(c) of the Alberta Freedom of Information and Protection of Privacy Act and will be protected under Part 2 of that Act and section 63 of the Safety Codes Act. It will be used for processing permit applications, issuing permits, safety codes compliance monitoring and verification. Questions regarding the collection of personal information can be directed to the F.O.I.P. Coordinator 780-9672873.