



## **Recognition of Service**

**Policy No: A-00-8**

**Adopted: March 26, 2001**

**Amended: November 25, 2019**

### **Policy Statement:**

Council recognizes and will honor long-term service to the Town of Bow Island by all employees at an appropriate time and place.

### **Procedure:**

All employees will receive the following long service recognition:

The recognition award will be an appropriate gift equal to \$20.00 per year of service starting at the 5-year mark.

- a) An engraved pin after 05 years with \$100.00 value gift
- b) An engraved pin after 10 years with \$200.00 value gift
- c) An engraved pin after 15 years with \$300.00 value gift
- d) An engraved pin after 20 years with \$400.00 value gift
- e) An engraved pin after 25 years with \$500.00 value gift
- f) An engraved pin after 30 years with \$600.00 value gift
- g) An engraved pin after 35 years with \$700.00 value gift
- h) An engraved pin after 40 years with \$800.00value gift

### **Retirement:**

If an employee retires from the Town, Council shall present a retirement gift based on \$50.00 per year of employment.