

**Town of Bow Island
Minutes
Regular Meeting of Council May 14, 2018**

Resolution #2018-05- to 2018-05-21

Minutes of the regular meeting of Council of the Town of Bow Island held in Council Chambers on May 14, 2018. A quorum of Council being present Mayor Reynolds called the meeting to order at 6:30 p.m.

Present: Mayor: Gordon Reynolds
Councillor: Bernice DeLeenheer
Rob Ficiur
Dave Harrison
Alan Hyland
Terrie Matz
Town Manager: Anna-Marie Bridge
Public Works Manager: William Lyons
Recording Secretary: Monique Kusters
Commentator Reporter: Justin Seward

Regrets: Councillor: Lyle Tuchscherer

2. Agenda

2018-05-01 Moved by Councillor Hyland "The agenda be approved with the following additions:

- 4.a) Bylaw 2018:06 Water Maintenance Tax
- 6.j) St. Michael's School Euro Trip Car Wash."

Carried Unanimously

3. Minutes

a) Council Minutes – April 23, 2018

2018-05-02 Moved by Councillor DeLeenheer "To accept the minutes of the Regular Meeting of Council held on April 23, 2018 as presented."

Carried Unanimously

4. Business Arising from the Minutes

**a) Bylaw 2018:06
Re: Water Maintenance Tax**

2018-05-03 Moved by Councillor DeLeenheer "Bylaw 2018:06 be read a second time."

Carried Unanimously

2018-05-04 Moved by Councillor Hyland "Bylaw 2018:06 be read a third time."

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Carried Unanimously

5. Financial

a) Cheque Listing – April 19, 2018 to May 7, 2018

2018-05-05

Moved by Councillor Ficiur “To accept the cheque listing from April 19 to May 7, 2018 as information.”

Carried Unanimously

6. New Business

**a) Bylaw 2018:07
Re: Mill Rate**

A Bylaw to authorize the rates of taxation to be levied against assessable property within the Town of Bow Island for the 2018 Taxation Year.

2018-05-06

Moved by Councillor Harrison “Bylaw 2018:07 be read a first time.”

Carried Unanimously

2018-05-07

Moved by Councillor Matz “Bylaw 2018:07 be read a second time.”

Carried Unanimously

2018-05-08

Moved by Councillor Hyland “To approve third reading of Bylaw 2018:07 at this time.”

Carried Unanimously

2018-05-09

Moved by Councillor Ficiur “Bylaw 2018:07 be read third and final time reading.”

Carried Unanimously

**b) Seniors Week
Re: June 3 to 9, 2018**

Proclaim June 3 to 9, 2018 as Seniors’ Week in the Town of Bow Island.

2018-05-10

Moved by Councillor Harrison “To proclaim June 3 to 9, 2018 as Seniors’ Week.”

Carried Unanimously

**c) Seniors Breakfast
Re: June 6, 2018**

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The Town host a Seniors' breakfast on June 6, 2018.

2018-05-11

Moved by Councillor Harrison "the Town host a Seniors' Breakfast during Seniors' Week on June 6, 2018 from 7:00 am to 9:00 am at the Golden Age Centre."

Carried Unanimously

**d) Public Works Week
Re: May 20 to 26, 2018**

To proclaim May 20 to May 26, 2018 as Public Works Week.

2018-05-12

Moved by Councillor DeLeenheer "the Town proclaim May 20 to May 26, 2018 as Public Works Week in the Town of Bow Island."

Carried Unanimously

**e) Trans Mountain Pipeline Expansion
Re: Letter of Support**

To support the Trans Mountain Pipeline Expansion with a letter the AUMA has drafted which will be sent to the Federal Government, Provincial Governments of British Columbia and Alberta and the Federal Minister of Natural Resources Canada.

2018-05-13

Moved by Councillor DeLeenheer "the Town support the letter being sent by AUMA to the Federal Government, Provincial Governments of British Columbia and Alberta and the Federal Minister of Natural Resources with respect to the Trans Mountain Expansion Project.

Carried Unanimously

**f) Alberta Government
Re: Transportation Routing & Vehicle Information System (TRAVIS)**

In 2014 the Alberta Government designed the TRAVIS System which provides a modern permit database for Municipalities to utilize. On the system you have the ability to easily approve and deny permits issued by the Province for travel on roads within our municipality.

2018-05-14

Moved by Councillor Harrison "the Town of Bow Island renew the TRAVIS Memorandum of Agreement for a further five-year term."

Carried Unanimously

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**g) Purchase of House
Re: 155 Westview Crescent**

The County of Forty Mile, Village of Foremost and Town of Bow Island purchase a residence for physicians.

2018-05-15

Moved by Councillor Matz “the Town of Bow Island purchase the residence at 155 Westview Crescent in partnership with the County of Forty Mile No. 8 and Village of Foremost; further the cost of appliance replacement and painting of residence be taken from General Reserves with reimbursement for the costs of appliances and painting be paid to the Town from rental revenue.

Carried Unanimously

**h) Resident Request
Re: Permission for Pet Chickens**

Permission to allow unacceptable animals within Town Boundaries.

2018-05-16

Moved by Councillor Ficiur “Chickens not be allowed within the Town Boundaries with the exception of Country Residential CR as described in Land Use Bylaw 2003:07

Carried Unanimously

**i) Fire Safety Codes Officer
Re: Appointment of Kelly Byam**

To appoint Kelly Byam as the Fire Safety Codes Officer for the Town of Bow Island.

2018-05-17

Moved by Councillor Hyland “the Town appoint Kelly Byam as the Fire Safety Codes Officer for the Town of Bow Island.”

Carried Unanimously

**j) St. Michael’s School Euro Trip
Road Closure for Car Wash**

St. Michael’s School Euro Trip students have planned a Car Wash fundraiser for Friday, May 18 from 10:00 a.m. – 3:00 p.m. at the parking lot of Apple Drugs.

2018-05-18

Moved by Councillor Hyland “To close 1st Street West between the

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laneway and 4th Avenue West on May 18, 2018 from 10:00 a.m. to 3:00 p.m. for a fundraiser car wash for St. Michael's School Euro Trip."

Carried Unanimously

7. Correspondence Listing – May 14, 2018

The Correspondence Listing was accepted as information.

8. Reports

a) Council

**Recreation
Advisory Board**

Councillor DeLeenheer submitted a report on the Recreation Advisory Board Meeting which was held on May 1, 2018. The Board will do their annual facilities tour in June.

**Forty Mile
Foundation**

Councillors DeLeenheer & Hyland attended the Forty Mile Foundation Meeting on May 8, 2018. The policies were reviewed which are affected by the new Employment Standards changes.

**Highway 3 Regional
Water Services
Commission**

Councillor Harrison & Hyland attended the Highway 3 Regional Water Services Commission.

**Municipal Library
Board**

Councillor Ficiur reported on the Susan Andersen Library Board Meeting. The summer student grant funding was discussed and how it affects the summer activities. The policies were reviewed. The Trivia Night was very successful.

Forty Mile FCSS

Councillor Ficiur reported on the Forty Mile Regional FCSS Board meeting. Director Corrina Roth-Beacome contacted MLA Glen Motz regarding the summer student grant funding. The Board will visit the new facility for the Career Resource Centre in June.

**Tourism Action
Committee**

Councillor Matz attended the Tourism Action Committee Meeting. Additional picnic tables will be ordered for Market in the Park. The Committee is working on the C-40 Tour.

**Chamber of
Commerce**

Councillors Matz & DeLeenheer attended the Bow Island & Burdett Chamber of Commerce meeting. Taber Youth Employment did a presentation.

**Highway 3 Twinning
Economic**

Mayor Reynolds attended the Highway 3 Twinning Economic Development Association Meeting. The focus is on the section of

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highway 3 between Pincher Creek & Crowsnest Pass.

Palliser Economic Partnership Mayor Reynolds attended the Palliser Economic Partnership Board Meeting on May 11, 2018 in Brooks. One of the topics discussed was Broadband.

b) Town Manager

Personnel Town Manager Bridge advised a replacement for Darla Stensrud has been hired and her starting date is May 22, 2018.

Spring Thaw This year we experienced a number of challenges with respect to the high water table and excessive amount of snow in the area. The roadways and laneways are being maintained as needed. Once the roads/laneway dry out we will be going over them with grader and repairing the frost boils as needed.

We also experienced high water table on the 7th Street East road which services the new seed shed for Viterra. We are working with Viterra to ensure proper drainage of the south lot is undertaken.

Justin Seward & Monique Kusters departed the meeting at 7:25 p.m.

9. In Camera

a) Legal

2018-05-19 Moved by Councillor DeLeenheer “the meeting go In Camera at 7:25 p.m.”

Carried Unanimously

William Lyons departed the meeting @ 7:45 p.m.

2018-05-20 Moved by Councillor Matz “the meeting revert to regular Council at 8:13 p.m.”

Carried Unanimously

10. Adjourn

2018-05-21 Moved by Councillor Ficiur “The meeting be adjourned at 8:14 p.m.”

Carried Unanimously

MAYOR

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TOWN MANAGER