

**Town of Bow Island  
Minutes  
Regular Meeting of Council June 25, 2018**

**Resolution #2018-06-10 to 2018-06-25**

Minutes of the regular meeting of Council of the Town of Bow Island held in Council Chambers on June 25, 2018. A quorum of Council being present Deputy Mayor Tuchscherer called the meeting to order at 6:30 p.m.

Present: Deputy Mayor: Lyle Tuchscherer  
Councillor: Bernice DeLeenheer  
Rob Ficiur  
Dave Harrison  
Alan Hyland  
Terrie Matz  
Town Manager: Anna-Marie Bridge  
Public Works Manager: William Lyons  
Recording Secretary: Monique Kusters  
Commentator Reporter: Justin Seward

Absent: Mayor: Gordon Reynolds

**2. Agenda**

**2018-06-10** Moved by Councillor Harrison "The agenda be approved with the following additions:

- 8.f) Staff Appreciation BBQ
- 11.b) In Camera Item."

**Carried Unanimously**

**3. Delegation**

**a) Park Enterprises Ltd. – Nicole Paggett**

Park Enterprises has been the contracted inspection agency for the Town of Bow Island since 2008. Nicole Paggett presented Council with the Industry Issues & Industry Changes. Changes are Canadian Electrical Code, Alberta Building Code and Builder Licensing. The Contract & Fee proposal and the options of the fee increase were discussed with Council.

**Nicole Paggett departed the meeting at 6:58 p.m.**

**4. Minutes**

**a) Council Minutes – June 11, 2018**

**2018-06-11** Moved by Councillor Ficiur "To accept the minutes of the Regular Meeting of Council held on June 11, 2018 with amendment."

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**Carried Unanimously**

**5. Council Notes**

**a) Committee of Whole Council Notes –June 18, 2018**

**2018-06-12**

Moved by Councillor Matz “To accept the Notes of the Committee of Whole Council held on June 18, 2018.”

**Carried Unanimously**

**6. Business Arising from the Minutes**

No Business Arising from the Minutes.

**7. Financial**

**a) Bank Reconciliation – May 31, 2018**

**2018-06-13**

Moved by Councillor DeLeenheer “To accept the Bank Reconciliation from May 31, 2018.”

**Carried Unanimously**

**b) Cheque Listing – June 7 to 22, 2018**

**2018-06-14**

Moved by Councillor Harrison “To accept the cheque listing from June 7 to 22, 2018 as information.”

**Carried Unanimously**

**8. New Business**

**a) Bow Theatre  
Re: Closure of Roadway**

In celebration of their 25<sup>th</sup> Anniversary The Blues at the Bow request closure of roadway from the laneway west of Wayne Gilbertson Sales and Service to 2<sup>nd</sup> Street West.

**2018-06-15**

Moved by Councillor Matz “the Town of Bow Island close 5<sup>th</sup> Avenue West from the laneway west of Wayne Gilbertson Sales & Service to 2<sup>nd</sup> Street West from 4:00 p.m. to 10:00 p.m. on August 24, 2018 to accommodate a temporary outdoor patio for the Blues at the Bow.”

**Carried Unanimously**

**b) Resolution  
Re: AUMA Awards**

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**2018-06-16** Moved by Councillor Matz “Council of the Town of Bow Island nominates Town Manager Anna-Marie Bridge for the AUMA 2018 Dedicated Chief Administrative Officer Award.”

**Carried Unanimously**

**c) 2018 Capital Budget  
Re: Addition of Mill and Overlay**

Addition of Mill and Overlay of roadways within the Town of Bow Island.

**2018-06-17** Moved by Councillor DeLeenheer “the Town apply for funding for the project to mill and overlay portions of 1<sup>st</sup> Avenue East from Centre Street to 2<sup>nd</sup> Street East, from 1<sup>st</sup> Street West to Centre Street and Centre Street South from 7<sup>th</sup> Avenue to 10<sup>th</sup> Avenue through the Municipal Sustainability Initiative and Federal Gas Tax Fund.”

**Carried Unanimously**

**d) Waste Collection  
Re: County Resident**

To provide waste collection to property within the County of Forty Mile.

**2018-06-18** Moved by Councillor Harrison “the Town of Bow Island provide waste collection to the property located at 105040 Range Road 110 for the cost stated in the Utility Services Bylaw.”

**Carried Unanimously**

**e) Park Enterprises Ltd.  
Re: Contract Renewal**

Council decided to table the renewal of the contract to the next Council meeting as more options of fee increase information is required.

**2018-06-19** Moved by Councillor Hyland “to table Park Enterprises Ltd. Contract Renewal to the next regular Council Meeting.”

**Carried Unanimously**

**f) Staff Appreciation  
Re: Town Staff Appreciation BBQ**

**2018-06-20** Moved by Councillor Harrison “Council hold a staff appreciation BBQ on July 10, 2018 at the Gazebo at Centennial Park from 11:00 a.m. to 1:00

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p.m.”

**Carried Unanimously**

**9. Correspondence Listing – June 11, 2018**

The Correspondence Listing was accepted as information.

**10. Reports**

**a) Council**

**Shortgrass  
Library Board**

Councillor Matz attended the Shortgrass Library System Board Meeting. The Board is reviewing the bylaws and policies.

**Recreation  
Advisory  
Board**

Councillor DeLeenheer submitted a report on the Recreation Advisory Board meeting dated June 21, 2018.

**Susan  
Andersen  
Library**

Councillor Ficiur & Town Manager Bridge attended the Library Expansion Committee meeting on June 20, 2018 to discuss the Solarium Project. CenAlta Solariums will begin constructing the building around the middle of August.

**Safety Meeting**

Councillor Harrison attended the Safety Meeting at the Public Work Shop.

**Palliser  
Economic  
Partnership**

Councillor Hyland and Mayor Reynolds attended the Annual General Meeting on June 22, 2018. Programs and projects were reviewed. Councillor Hyland submitted the 2018-2019 Operations Plan.

**b) Town Manager**

**Personnel**

Town Manager Bridge advised Public Works Department has a new employee who will be starting June 25, 2018 in the Recycling Facility.

**Westview  
Crescent  
Laneway**

A resident from Westview Crescent had contacted the Town Office and requested the laneway which is being constructed behind his property not proceed. The majority of property owners do not have objections to have a laneway being placed behind their property. This laneway was included under the project with Ossa Terra will be completing in July 2018. The decision of Council was to move forward with the laneway as decided previously.

**William Lyons, Justin Seward, Monique Kusters departed the meeting at 8:00 p.m.**

**11. In Camera**

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- 2018-06-21**      **a) Legal – FOIP Section 24 (1)(g)**  
Moved by Councillor DeLeenheer “the meeting go In Camera at 8:00 p.m.”  

**Carried Unanimously**
- 2018-06-22**      Moved by Councillor Hyland “the meeting revert to regular Council at 8:31 p.m.”  

**Carried Unanimously**
- 2018-06-23**      Moved by Councillor Matz “the Town enter into a service contract with Kelly Byam to be the Fire Chief for the Town of Bow Island.”  

**Carried Unanimously**
- 2018-06-24**      Moved by Councillor Harrison “the Town of Bow Island compensate Mr. Scott Collins for damage to his driveway.”  

**Defeated**
- 12. Adjourn**
- 2018-06-25**      Moved by Councillor Ficiur “The meeting be adjourned at 8:33 p.m.”  

**Carried Unanimously**

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**MAYOR**

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**TOWN MANAGER**