

**Town of Bow Island
Minutes
Regular Meeting of Council April 9, 2018**

Resolution #2018-04-01 to 2018-04-10

Minutes of the regular meeting of Council of the Town of Bow Island held in Council Chambers on April 9, 2018. A quorum of Council being present Mayor Reynolds called the meeting to order at 6:30 p.m.

Present:

Mayor: Gordon Reynolds
Councillor: Bernice DeLeenheer
Rob Ficiur
Dave Harrison
Alan Hyland
Terrie Matz
Lyle Tuchscherer
Town Manager: Anna-Marie Bridge
Public Works Manager: William Lyons
Recording Secretary: Monique Kusters
Commentator Reporter: Justin Seward

2. Agenda

2018-04-01

Moved by Councillor Hyland "The agenda be approved with the following additions:

10.) In Camera - Remuneration

Carried Unanimously

RCMP Cpl. Neil Bailey entered the meeting at 6:40 p.m.

3. Delegations

a) C 40 Crop – Councillors DeLeenheer & Matz

Councillors DeLeenheer & Matz presented the digital version of C40 Crop Story which will be launched this early summer. It will show the different crops growing and stages of growth in the County of Forty Mile.

b) RCMP – Cpl. Neil Bailey

Cpl. Neil Bailey introduced himself to Council and presented Annual Performance Plan. Topics discussed were Rural Crime Watch, Traffic Enforcement and visibility in the Community. The detachment is fully staffed at the moment.

RCMP Cpl. Neil Bailey departed the meeting at 7:07 p.m.

4. Minutes

a) Council Minutes – March 26, 2018

2018-04-02

Moved by Councillor DeLeenheer "To accept the minutes of the Regular Meeting of Council held on March 26, 2018 as presented."

Carried Unanimously

5. Business Arising from the Minutes

**a) Enviro Scan
Re: Bow Island Residents/Businesses**

To contract an individual to undertake and enviro scan of the Town.

2018-04-03

Moved by Councillor Matz "the Town of Bow Island undertake an Enviro Scan of Bow Island and fund the project through the 2018 Operating Budget."

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Carried Unanimously

6. Financial

a) Bank Reconciliation – ending February 28, 2018

2018-04-04

Moved by Councillor Ficiur “The Bank Reconciliation ending February 28, 2018 be accepted as information.”

Carried Unanimously

Councillor Tuchscherer questioned if it is possible to get a listing of bank reconciliation with a comparison of previous month and present month. Town Manager Bridge will look into this proposed format.

b) Cheque Listing - March 23, 2018 to April 5, 2018

2018-04-05

Moved by Councillor Harrison “To accept the cheque listing from March 23, 2018 to April 5, 2018 as information.”

Carried Unanimously

7. New Business

**a) Super T Aviation
Re: Use of Airport**

To allow Super T Aviation to operate their flight school at the Bow Island Airport for May and possibly June.

2018-04-06

Moved by Councillor Hyland “the Town allow Super T Aviation to utilize the Bow Island Airport for May and possibly June at no cost`.”

Carried Unanimously

8. Correspondence Listing – April 9, 2018

The Correspondence Listing was accepted as information.

8. Reports

a) Council

**Tourism
Action
Committee**

Councillor Matz reported on the Tourism Action Committee Meeting which was held on April 4, 2018. A grant application has been sent to Fortis Alberta for funds to assist with lighting the entrance to Centennial Park.

**Chamber of
Commerce**

Councillors DeLeenheer & Matz reported on the Bow Island/Burdett Chamber of Commerce Meeting which was held on April 4, 2018. The Coupon Books are almost sold out. Professional Assistant’s Luncheon will be held on April 25, 2018.

**Recreation
Advisory
Board**

Councillor DeLeenheer attended the Recreation Advisory Board meeting. Not all Board Members were able to attend the meeting. Pool staffing was discussed and the Recreation Bylaw was reviewed.

Councillor DeLeenheer and Public Works Manager Lyons departed the meeting at 7:25 p.m.

Entre-Corp

Councillor DeLeenheer attended the Entre-Corp meeting on March 28, 2018. Entre-Corp 30th Anniversary will be celebrated on May 25, 2018 from 2 p.m. – 4 p.m.

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- Safety Meeting** Councillor Harrison attended the Public Works Safety Meeting. The County of Forty Mile is willing to provide chain saw training.
- EDA** Mayor Reynolds attended the Economic Development Alliance meeting.
- Palliser Econ. Partnership** Mayor Reynolds attended the Palliser Economic Partnership Subdivision Ag Investment session in Brooks.
- Alberta Emerg. Preparedness** Mayor Reynolds attended the Alberta Emergency Preparedness workshop on March 29, 2018.
- b) Town Manager**
- Personnel** Town Manager Bridge advised the two full-time staff members we hired to begin work on March 26 are no longer with us due to different reasons. We are continuing to look for another two employees in Public Works and one employee for Recycling.
- Auditors** The auditors were in the office from March 26 to 28, 2018. They continue to contact us for information and documentation they require. They will be presenting the Financial Statements at the April 23, 2018 Council Meeting.
- Trade Show** The Trade Show is taking place at the Servus Community Arena April 13 and 14, 2018. The Town of Bow Island will have a booth at the Trade Show and any help Council can give us is appreciated.
- Gravel Roads** As soon as the weather cooperates and warms up the Public Works Staff will have the grader on the roads. There will be some areas which we will need to wait for the snow to melt (6th Avenue West from 2nd Street to 4th Street West). This area is very saturated due to the amount of snow which is piled on the CP Rail right of way by 1st Street West.
- 9. In Camera**
- 2018-04-07** Moved by Councillor Tuchscherer “the meeting go In Camera at 7:40 p.m.”
Carried Unanimously
- Justin Seward and Monique Kusters departed the meeting at 7:40 p.m.**
- Councillor DeLeenheer returned to the meeting at 8:30 p.m.**
- 2018-04-08** Moved by Councillor Harrison “the meeting revert to regular Council at 8:58 p.m.”
Carried Unanimously

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Resolution #2018-04-01 to 2018-04-10

2018-04-09

Moved by Councillor Tuchscherer “the Council Per Diem effective April 1, 2018 is as follows:

Mayor:

Monthly \$600

Council Meetings - \$140.00

Hourly Rate - \$30.00 per hour

Daily per diem over four hours \$240.00

Councillors:

Council Meetings \$120.00

Hourly Rate \$30.00

Daily per diem over four hours \$240.00

Meals – Receipts provided or maximum of \$75.00 per day

Carried Unanimously

10. Adjourn

2018-04-10

Moved by Councillor Ficiur “The meeting be adjourned at 8:59 p.m.”

Carried Unanimously

MAYOR

TOWN MANAGER