

**Town of Bow Island  
Minutes  
Regular Meeting of Council April 23, 2018**

**Resolution #2018-04-11 to 2018-04-29**

Minutes of the regular meeting of Council of the Town of Bow Island held in Council Chambers on April 23, 2018. A quorum of Council being present Mayor Reynolds called the meeting to order at 6:57 p.m.

Present: Mayor: Gordon Reynolds  
Councillor: Bernice DeLeenheer  
Rob Ficiur  
Dave Harrison  
Alan Hyland  
Terrie Matz  
Lyle Tuchscherer  
Town Manager: Anna-Marie Bridge  
Public Works Manager: William Lyons  
Financial Clerk: Vanda Brown  
Recording Secretary: Monique Kusters  
Commentator Reporter: Justin Seward

**2. Agenda**

**2018-04-11** Moved by Councillor Hyland “The agenda be approved with addition  
6.c) Hiring Committee.”  
**Carried Unanimously**

**3. Delegation**

**a) Avail CPA – Calvin Scott  
Re: 2017 Operating Surplus and Financial Statements**

The audit of the financial statements of the Town of Bow Island for the year ended December 31, 2017 has been completed. Mr. Calvin Scott presented the consolidated financial statements and indicators of financial condition in comparison with other Municipalities.

**2018-04-12** Moved by Councillor Ficiur “the meeting go In Camera at 7:25 p.m.”  
**Carried Unanimously**

**William Lyons, Justin Seward & Monique Kusters departed the meeting at 7:25 p.m.**

**2018-04-13** Moved by Councillor DeLeenheer “the meeting revert to regular Council at 7:28 p.m.”  
**Carried Unanimously**

**2018-04-14** Moved by Councillor Matz “the Town transfer the 2017 Operating Surplus of \$305,568 to General Reserves.”  
**Carried Unanimously**

**2018-04-15** Moved by Councillor Harrison “Approval of the 2017 Financial Statements as presented.”  
**Carried Unanimously**

**4. Minutes**

**a) Council Minutes – April 9, 2018**

**2018-04-16** Moved by Councillor DeLeenheer “To accept the minutes of the Regular Meeting of Council held on April 9, 2018 as presented.”  
**Carried Unanimously**

**Town of Bow Island  
Minutes  
Regular Meeting of Council April 23, 2018**

**Resolution #2018-04-11 to 2018-04-29**

**b) Committee of Whole Council Notes – April 16, 2018**

**2018-04-17** Moved by Councillor Ficiur “To accept the Notes of the Committee of Whole Council held on April 16, 2018.”

**Carried Unanimously**

**5. Business Arising from the Minutes**

No Business Arising from the Minutes.

**6. Financial**

**a) Operating Budget – In Camera  
Re: 2018/2019/2020 Budget**

**2018-04-18** Moved by Councillor DeLeenheer “the meeting go In Camera at 7:32 p.m.”

**Carried Unanimously**

**Vanda Brown, William Lyons, Justin Seward & Monique Kusters departed the meeting at 7:32 p.m.**

**2018-04-19** Moved by Councillor Matz “the meeting revert to regular Council at 7:44 p.m.”

**Carried Unanimously**

**2018-04-20** Moved by Councillor Tuchscherer “Approval of the 2018/2019/2020 Operating Budget.”

**Carried Unanimously**

**b) Bank Reconciliation – ending March 31, 2018**

**2018-04-21** Moved by Councillor DeLeenheer “The Bank Reconciliation ending March 31, 2018 be accepted as information.”

**Carried Unanimously**

**c) Cheque Listing – April 5, 2018 to April 18, 2018**

**2018-04-22** Moved by Councillor Ficiur “To accept the cheque listing from April 5 to 18, 2018 as information.”

**Carried Unanimously**

**7. New Business**

**a) Bylaw 2018:06  
Re: Water Maintenance Tax**

A Bylaw for the purpose of imposing a special tax to be applied towards the maintenance of the water utilities.

**2018-04-23** Moved by Councillor Hyland “Bylaw 2018:06 be read a first time.”

**Carried Unanimously**

**b) Bylaw 2018:05  
Re: Land Use Bylaw Amendment**

**2018-04-24** Moved by Councillor Tuchscherer “Bylaw 2018:05 be read a second time.”

**Town of Bow Island  
Minutes  
Regular Meeting of Council April 23, 2018**

**Resolution #2018-04-11 to 2018-04-29**

**Carried Unanimously**

**2018-04-25** Moved by Councillor Harrison "Bylaw 2018:05 be read a third and final time."

**Carried Unanimously**

**c) Chief Administrative Officer  
Re: Hiring Committee**

To form a Committee to fill the opening position of Chief of Administration.

**2018-04-26** Moved by Councillor Ficiur "the Town appoint Mayor Reynolds and Councillors Matz, Harrison & Tuchscherer to the Hiring Committee for the Chief Administrative Officer."

**Carried Unanimously**

**8. Correspondence Listing – April 23, 2018**

The Correspondence Listing was accepted as information.

**9. Reports**

**a) Council**

**North Forty Mile Regional Waste Management** Mayor Reynolds & Councillor Harrison attended the North Forty Mile Regional Waste Management Services Commission on February 21, 2018. The Minutes of the Meeting were distributed to Council for information.

**Forty Mile Park Foundation** Councillor Ficiur attended the Forty Mile Park Foundation Committee Meeting on April 12, 2018. A new shower facility will be built in the near future. The Minutes of the Meeting were distributed to Council.

**Servus Comm. Arena** Councillor DeLeenheer read from a news article regarding the new floor in the Redcliff Arena for summertime usage for different types of sports.

**SEAB Mayor's & Reeves** Mayor Reynolds attended the SEAB Mayor's & Reeves Association Meeting on February 9, 2018 in Brooks. Minutes of the meeting were distributed to Council.

**Palliser Economic Partnership** Mayor Reynolds & Councillor Hyland attended the Palliser Economic Partnership Board Meeting on February 9, 2018. The Minutes of the meeting were distributed to Council.

**Lots Westview Crescent** Councillor Hyland brought his concerns forward the roughness of the lots and the dirt on the sidewalks. Public Works Manager Lyons will discuss this with Primary Engineering.

**b) Town Manager**

**Personnel** Town Manager Bridge advised two full-time staff members have been hired in the Public Works Department. They will be filling positions within Recycling and Public Works.

**Pool** The Public Works Staff are working on getting the pool ready to be open in hopefully in May. Due to winter deciding to stick around longer than anyone wanted we had a late start in getting it ready.

**Summer Staff** We have hired three summer students in Public Works. We still have the funding to hire one more seasonal worker. We have hired the Summer Games and VIC Staff. All of these positions will start May 7, 2018. The Pool Staff is also hired and will start in May/June accordingly.

**Town of Bow Island  
Minutes  
Regular Meeting of Council April 23, 2018**

**Resolution #2018-04-11 to 2018-04-29**

**Assessment  
Review Board  
Member**

The Town of Bow Island, Village of Foremost and the County of Forty Mile No. 8 form an Inter-Municipal Assessment Review Board. We as the Town are required to appoint a member to this Board who is required to take training. The training for this course is being held in Red Deer from May 8 to 11, 2018. Council decided to appoint a member from another Municipality who has the certification to the Assessment Review Board.

**Vanda Brown, William Lyons, Justin Seward & Monique Kusters  
departed the meeting at 7:32 p.m.**

**10. In Camera**

**a) Land**

**2018-04-27** Moved by Councillor Ficiur “the meeting go In Camera at 8:15 p.m.”

**Carried Unanimously**

**2018-04-28** Moved by Councillor DeLeenheer “the meeting revert to regular Council at 8:47 p.m.”

**Carried Unanimously**

**10. Adjourn**

**2018-04-29** Moved by Councillor Ficiur “The meeting be adjourned at 8:47 p.m.”

**Carried Unanimously**

---

**MAYOR**

---

**TOWN MANAGER**